

CONTROL NO. \_\_\_\_\_

CROSS REF: \_\_\_\_\_

PRIOR PAPERS ON THIS SUBJECT: NO YES

PRIOR CORRES SENT TO: \_\_\_\_\_

OTHER COMMENTS: \_\_\_\_\_

EXECUTIVE REGISTRY FILE NO:

*L-117*

CROSS REF:

*NSDD-145*

# EXECUTIVE SECRETARIAT

## ROUTING SLIP

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI		X		
2	DDCI		X		
3	EXDIR		X		
4	D/ICS		X		
5	DDI				
6	DDA		X		
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/Pers				
14	D/OLL				
15	D/PAO				
16	SA/IA				
17	AO/DCI				
18	C/IPD/OIS				
19	D/OC	X			
20					
21					
22					

STAT

SUSPENSE

Date

Remarks To All: Missing Pages to copy sent from ES on 10 Oct 84, ER 84-9216/2.

Executive Secretary

FOR 15 Oct 84

Date

3637 (10-81)

11 October 1984

Re NTISSC memorandum no.  
COMSEC 1-2/150 dated 5 October  
1984, subject: NTISSC  
Representation. Attached is copy of  
complete (3 pages) proposed charter  
for the Subcommittee on Tele-  
communications Security.

# **NATIONAL TELECOMMUNICATIONS AND INFORMATION SYSTEMS SECURITY COMMITTEE**

## **CHARTER**

**for the**

### **SUBCOMMITTEE ON TELECOMMUNICATIONS SECURITY**

The National Policy on Telecommunications and Automated Information Systems Security, (National Security Decision Directive 145) authorizes and directs the establishment, under the National Telecommunications and Information Systems Security Committee (NTISSC), of a permanent Subcommittee on Telecommunications Security (STS). In accordance with the policies of NSDD-145 and the Governing Procedures of the NTISSC, this Charter specifies the organization, responsibilities, and mission of the STS.

Matters under the cognizance of the STS and subject to the deliberations and actions of the STS include telecommunications technology, secure voice systems, secure record and data systems, space and satellite telecommunications systems, weapons and strategic defense telecommunications systems, command and control telecommunications systems, compromising emanations, and other such related areas as may be determined by the Subcommittee to be appropriate. The Subcommittee also subsumes the responsibilities of the former National Communications Security Committee Subcommittee on Compromising Emanations.

1. The Subcommittee shall be composed of one voting representative of each organization of the NTISSC. One alternate for each principal STS representative shall be designated to act with plenary powers in the absence of the principal. Members, alternate members and observers shall have a TOP SECRET clearance.

2. Departments, Agencies and other government organizations committed to expeditious implementation of national telecommunications security policy, and which are not represented on the NTISSC, may be invited by the Chair, NTISSC to participate in STS activities. Each such organization may be represented on the STS by an observer, who shall have all rights and privileges of representatives, except the right to vote.

3. The Chair of the STS shall be the Assistant Secretary, Electronic Systems and Information Technology, Department of the Treasury. The NTISSC Secretariat also will serve as the secretariat to the STS.

4. The STS representatives should meet at least once per quarter each calendar year or more often at the call of the Chair or at the request of a majority of the representatives, but not less than two times per year. A tentative agenda for each subsequent year shall be established by the STS Secretariat before the end of the last quarter of the current calendar year.

5. The permanent Subcommittee shall have as its procedures the following:

a. The STS will reach decisions on matters within its cognizance by majority vote. In the event of deadlock, matters will be decided by the Chair. Dissenting views, with supporting rationale, may be provided by any representative and brought to the attention of the NTISSC Secretariat for referral to the full Committee.

b. Subjects for consideration by the STS may be referred to it by the NTISSC or by any STS representative or observer. The Secretariat will at least annually specifically solicit issues from the STS representative for the forthcoming year.

c. The Chair will publish an agenda and summary minutes of the STS and its working groups which shall be the official record of business. The agenda shall be provided 10 working days before each meeting and the minutes within 10 working days after each meeting.

d. Such other procedures as may be required to conduct the chartered activities of the STS may be determined by the Chair or the full STS membership as appropriate.

6. The STS Subcommittee is empowered to establish such permanent or temporary working groups, committees or ad hoc bodies as may be necessary to accomplish its responsibilities under the provisions of this Charter. Such bodies will establish their own procedures, but be established only for such definite term as the Chair so designates.

7. The STS Subcommittee is responsible to the full NTISSC membership for, and reports to the NTISSC Chair on:

a. Developing, formulating and recommending, for approval and establishment by the NTISSC, specific operating policies, objectives, and priorities, affecting matters under the cognizance of the STS, as may be required to achieve the broad telecommunications security policies and objectives established by NSDD-145, or such guidance as may be subsequently issued by the Systems Security Steering Group.

b. Developing a program to work with the private sector in accordance with NSDD-145.

c. Providing a forum for the interchange of information among NTISSC member organizations, their subordinates and representatives, on all aspects of telecommunications security.

- d. Evaluating annually the status of telecommunications systems security with respect to established objectives and policies and submit that evaluation to the Chair, NTISSC. Included in the evaluation will be information on the threat to and evidence of exploitation of U.S. Government and government contractor telecommunications systems.
- e. Developing telecommunications systems security guidance for NTISSC to provide to the departments and agencies of the government. Guidance as defined herein refers to a policy, direction, decision, instruction or advice which concerns planning, programming, budgeting, allocating, or applying telecommunications security requirements, standards, criteria, equipments, applications and resources, both human and fiscal.
- f. Interacting with other permanent or temporary subcommittees of the NTISSC as necessary to combine, coordinate or advise on the implementation of security or protective measures where appropriate. This interaction shall take into consideration the differing levels of technology which may prevail among or between countermeasures systems.
- g. Providing status reports and identifying actions and subjects which require the attention of the NTISSC in support of promoting and expediting the implementation of telecommunications security programs throughout the government and, in so far as it impacts on the operations of related communications between industry, the government, and the private sector.
- h. Performing or carrying out other responsibilities relating to telecommunications security as may be directed by the NTISSC.
8. The effective date of this Charter is \_\_\_\_\_. The Charter and activities of the STS will be reviewed biennially by the NTISSC.